

- 1. APPROVAL OF MINUTES:** Approval of the minutes from the June 23, 2014, and July 8, 2014, Potter County Commissioners' Court meetings.

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Judge Ware.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

- 2. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of June 18, 2014 through July 8, 2014. [Hood]

Commissioner Church, Judge Pro Tem, referenced Vouchers checks Nos. 156449-156772 and wire #398-402 in the total amount of \$2,092,130.23.

MOTION was made by Judge Ware: I approve.

SECOND for discussion was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 3. BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the current fiscal year. [Hood]

MOTION was made by Judge Ware: I approve.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Church, Vaughn and Judge Ware.

NOES: Commissioner Murguia.

Motion carried by 3-1 vote.

See Documentation

- 4. QUARTERLY BUDGET COMPARISON:** To recognize the 3rd quarter general fund comparison report for fiscal years FY13 and FY14. [Hood]

The Quarterly Budget Comparison was so recognized.

See Documentation

- 5. INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

6. **POTTER COUNTY GROUP INSURANCE PLAN:** To consider and act upon the recommendation of the Insurance Advisory Committee to renew contracts with current group insurance carriers for the 2014-2015 plan year to include the following:
- a. TAC/BCBSTX/Caremark for health/RX coverage
 - b. Metlife for dental and basic and supplemental life coverage
 - c. VSP for vision coverage [Holland, Advisory Committee]
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Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we accept the Insurance Advisory Committee's renewal contract recommendations - that we renew the insurance contracts with the current carriers for the 2014-2015 plan year.

SECOND was made by Judge Ware.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

7. **FIRE/RESCUE TRAINING:** To consider and act upon
- a. Approve a contract with the City of Amarillo to lease meeting rooms at the Amarillo Civic Center Complex for National Honor Guard Academy Training/Graduation and basic rent to be paid by the Convention and Visitors Council.
 - b. Approve an agreement with the Courtyard Amarillo Downtown to offer a block of rooms at a special rate for participants. [Hood, Lake]
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Craig Jusiak and Pat Fitzpatrick, Fire/Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve. (Items a and b)

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

8. **TAX OFFICE-SELL OF PROPERTY:** To consider and act upon a request from the Tax Assessor/Collector to sell a piece of property in a private sale. The property is located at 24715 Plum Thicket. [Aylor]
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Sherri Aylor, Tax Assessor/Collector, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the sell of a piece of property in a private sale, address 24715 Plum Thicket.

SECOND was made by Judge Ware.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. **AMARILLO CONVENTION AND VISITOR COUNCIL:** To hear a report from the Vice President of the Amarillo Convention and Visitor Council. [Quandt, Church]
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Gary Molberg, President of Amarillo Chamber of Commerce, introduced Dan Quandt, Vice President of the Amarillo Convention and Visitor Council, who gave a report to Commissioners' Court.

10. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a Potter County Projects report to Commissioners' Court.

11. **FORMAL BID #1091-14:** To consider and act upon awarding Formal Bid #1091-14, Detention Center Laundry Supplies, to Mayfield Paper Company as the lowest responsive bid. [Harder, Johnson]
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MOTION was made by Judge Ware: I approve.
SECOND for discussion was made by Commissioner Murguia.
AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 4-0 vote. See Documentation

12. **FORMAL PROPOSAL #1076-13:** To consider and act upon not awarding Formal Proposal #1076-13, Case Management Software, to any of the submitted responses. [Harder, Patrick, Evaluation Committee]
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MOTION was made by Judge Ware: I approve.
SECOND was made by Commissioner Vaughn.
AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 4-0 vote. See Documentation

13. **EQUIPMENT REPAIR/REPLACE:** To consider and act upon purchasing the following equipment that will be replacing obsolete equipment that can no longer be serviced or repaired:
- a. A folder/insertor for the District Clerk from Tascosa Office Machines in the amount of \$8,395.00. This will be replacing Potter County Number 16081.
 - b. A high speed scanner for the District Clerk from Tascosa Office Machines in the amount of \$6,492.00. This will be replacing Potter County Number 17266.
- [Harder, Woodburn]
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Caroline Woodburn, District Clerk, gave an explanation to Commissioners' Court.

MOTION was made by Judge Ware: I approve. (with a budget transfer from Equipment Repair/Replacement) (Items a and b)

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

14. BUSHLAND – RELEASE OF ROAD DEDICATION – PORTION OF WELLS

STREET: To consider and act upon releasing the road dedication for a portion of an undeveloped road in Bushland. [Kemp]

Brian Martin, Sunray Coop, made a request from Commissioners' Court.

MOTION was made by Commissioner Church: I would move to release the road dedication for a portion of the undeveloped road on Wells and authorize the County Judge to sign the dedication.

SECOND was made by Judge Ware.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

15. TRI-STATE FAIRGROUNDS – PROPERTY INSURANCE COVERAGE: To hear a report on the status of property insurance claims on certain buildings on the Fairgrounds, and to take any action necessary. [Kemp]

Passed.

16. EXECUTIVE SESSION – ECONOMIC DEVELOPMENT – AMARILLO LOCAL GOVERNMENT CORPORATION:

a. To hear a report on offers of financial or other incentives to a business prospect from the Amarillo Local Government Corporation, pursuant to Sec. 552.087, Texas Government Code, authorizing a closed meeting to discuss economic development negotiations.

b. To take any action after the executive session. [Kemp]

a. A report was given by Commissioner Murguia in Open Court.

b. No executive session was held on this item. No action was taken.

- 17. EXECUTIVE SESSION – REAL PROPERTY – 6TH STREET PROPERTY:**
- a. To hold an executive session to deliberate the purchase, exchange, or value of the 6th Street property where deliberation in open meeting would have a detrimental effect on the position of the County in negotiations with a third person, pursuant to Sec. 551.072, Texas Government Code.
 - b. To take any action appropriate after the executive session. [Kemp]
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- a. Commissioners' Court went into Executive Session at 10:33 a.m. and returned to Open Session at 11:08 a.m. No action was taken in Executive Session.
 - b. No action was taken on item. See Documentation
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- 18. EXECUTIVE SESSION – CONTRACT NEGOTIATIONS – AMARILLO LOCAL GOVERNMENT CORPORATION:**
- a. To consider whether deliberation in open session would have detrimental effect on negotiations with LGC in regard to the County's participation in a parking garage project.
 - b. If unanimous, to hold an executive session as authorized by Texas Government Code Sec. 551.0725 to deliberate business and financial issues relating to a proposed contract with LGC, or, if not authorized, to deliberate in open session.
 - c. To take any action after the executive session or deliberation in open session. [Kemp]
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- a. MOTION was made by Commissioner Vaughn: I make a motion that we follow the statute and retire to executive session to discuss the contract.
SECOND was made by Commissioner Church.
AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.
NOES: None.
Motion carried by 4-0 vote. See Documentation
 - b. Commissioners' Court went into Executive Session at 10:33 a.m. and returned to Open Session at 11:08 a.m. No action was taken in Executive Session.
 - c. No action was taken on item.
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- 19 EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
- A. ELECTIONS ADMINISTRATION:** The temporary increase of hours per week through September 30, 2014, for Cassy Bledsoe, Deputy Clerk, effective 6/19/14 See Documentation
 - B. ROAD AND BRIDGE:** The employment of Isaiah Darnes, Summer Mower, effective 6/19/14. See Documentation
 - C. ROAD AND BRIDGE:** The termination of Felipe Martinez, Jr., Summer Mower, effective 6/2/14. See Documentation
 - D. HUMAN RESOURCES:** The salary increase for Veronica Vargas, Payroll Coordinator, effective 6/1/14. See Documentation

- E. FACILITIES MAINTENANCE:** The termination of Michael Hindman, Custodian I, effective 7/15/14. See Documentation
- F. FACILITIES MAINTENANCE:** The employment of Pamela Kay Porter, Custodian I, effective 7/16/14. See Documentation
- G. FACILITIES MAINTENANCE:** The employment of Rose Marie Chorn, Custodian I, effective 7/16/14. See Documentation

MOTION was made by Commissioner Murguia: I make a motion that we approve all the employment items as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Murguia, Church, Vaughn and Judge Ware.

NOES: None.

Motion carried by 4-0 vote.

- 20. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No additional Executive Session was held.

- 21. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 487 (94 female and none in Childress) was given by Commissioner Church, Judge Pro Tem.

- 22. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No Insurance items were reported.

- 23. AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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Kerry Hood, Auditor, requested a change in the Budget Workshop from July 28-31, to August 11-14, 2014. Location of the workshop will be decided at the next Commissioners' Court meeting.

Commissioner Church, Judge Pro Tem, adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, July 28, 2014, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.
Signed this the 14th day of July, 2014.

Julie Smith, Potter County Clerk
By: Stephnie Menke, Deputy